



## PLANNING & COMMUNITY DEVELOPMENT

123 5<sup>th</sup> Avenue, Kirkland, WA 98033

425.587.3235 ~ [www.kirklandwa.gov](http://www.kirklandwa.gov)

### PLANNING DEPARTMENT PRE-SUBMITTAL MEETING INFORMATION

#### PLANNING DEPARTMENT STAFF CONTACT

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*Note: Pre-submittal meetings do not vest a project. In addition, the information related by the City staff is a preliminary, qualified assessment which is based on the information provided by the applicant/contact person. More detailed technical review of a specific development permit application may disclose additional substantive or procedural requirements. Furthermore, in the case of a discretionary development permit, the role and authority of the City staff is advisory only. Final recommendation and decision on such permits can only be made, after public comment and/or public hearing, by the Planning Director (as to Short Plats and Zoning Code Process I Permits), the Hearing Examiner, or the City Council, depending upon the type of permit.*

DATE: May 22, 2014

FILE NO.: PRE14-00688

PROJECT ADDRESS: 3000 Carillon Point

PROJECT NAME: Sprint SE74XC225 @ Carillon Point

PROJECT DESCRIPTION: Replace two (2) existing antennas and add two (2) new RRH units to an existing rooftop wireless facility.

PARCEL NO.: 1725059058

LOT SIZE: 69,3267 SF

ZONE: PLA 15A

OVERLAY: N/A

SHORELINE DESIGNATION: Building outside of shoreline environment

SENSITIVE AREAS MAP: Building within 100 feet of a stream

#### BACKGROUND

The wireless facility was originally approved as a land use permit, file number ZON00-00022. A Minor Modification to the existing facility was approved in April 2013 under the same file number, ZON00-00022.

#### PROCESS

City of Kirkland Code permits the addition of antennas to previously approved facilities if such new antennas are approved as a Minor Modification pursuant to KZC 117.105.

- In addition to the standard permit application requirements, as part of the minor modification request, please provide a separate written response to the criteria listed in KZC 117.105:
  - The modification is minor and will not substantially change the PWSF; and
  - There will not be any substantial changes in the impacts on the neighborhood or the City as a result of the change.

## FEES

*All permits will be assessed a 1.3% Mybuildingpermit.com surcharge*

- Personal Wireless Service Facility Minor Modification - \$850.00  
 $\$850.00 + 1.3\% = \$861.05$

MBP APPLICATION PATH: We encourage all applications to be made electronically through [mybuildingpermit.com](http://mybuildingpermit.com). For land use applications, the following chart indicates which options you would select in MBP for the proposed application type(s).

<b>Jurisdiction</b>	<b>Application Type</b>	<b>Project Type</b>	<b>Activity Type</b>	<b>Scope of Work</b>
<i>Kirkland</i>	<i>Land Use</i>	<i>Any Project Type</i>	<i>Use Approval</i>	<i>Wireless Facility-Planning Official</i>

## OTHER

Subject to Kirkland Zoning Code, Chapter 117.

## BUILDING

Building Department Conditions for Wireless Telecommunication Installations

Tom Jensen, Plan Review Supervisor

E-mail: [tjensen@kirklandwa.gov](mailto:tjensen@kirklandwa.gov)

1. A building permit is not required for the scope of work described. An electrical permit will be required and all zoning requirements will be verified on this permit.
2. Nonstructural components must be designed for seismic design category D, wind speed of 110 miles per hour and Exposure B or Exposure C if within 1500 feet of the shoreline of Lake Washington or Exposure D if within 600 feet of the shoreline of Lake Washington. The use of ballasted sleds for mounting antennas is not permitted by current code: ASCE 7 - 05 chapter 13.4
3. Anchorage of Appliances: Appliances designed to be fixed in position shall be securely fastened in place. Supports for appliances shall be designed and constructed to sustain vertical and horizontal loads within the stress limitations specified in the Building Code. All floor supported mechanical equipment and fixed appliances shall be anchored to the structure to resist displacement vertically and on both horizontal axis due to seismic motion. Suspended mechanical equipment and appliances shall have rigid vertical hangers and be braced in both horizontal directions. Connections by pipes or ducts which are not themselves adequately anchored shall not be acceptable as equipment or appliance anchors. Approved factory-fabricated isolation cushions and dampers are permitted between supports or braces and the equipment housing. In no case shall flues or vents be used to support or restrain equipment or appliances. Ref.: IMC chapter 3.
4. Equipment and conduit runs shall not be installed in fire-rated exit stair enclosures.